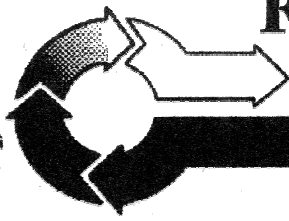


REDUCTION
RECYCLING
COMPOSTING
DISPOSAL



Franklin County Solid Waste Management District

50 Miles Street, Greenfield, MA 01301 • (413) 772-2438 • Fax: (413) 772-3786
www.franklincountywastedistrict.org • info@franklincountywastedistrict.org

DISTRICT BOARD OF REPRESENTATIVES MEETING MINUTES November 16, 2016

Representatives and Alternates Present: Andrea Donlon – Buckland; Peg Dean – Charlemont; Jonathan Lagreze – Colrain; MA Swedlund – Deerfield; Kara Leistyna – Heath; Lewis Becker – Leyden; Chris Boutwell – Montague; Edith Watson – New Salem; Bob MacEwen – Northfield; Priscilla Curtis – Orange; Terry Narkewicz – Shelburne; Dan Murphy – Sunderland; Quint Dawson – Whately

Representatives Absent: Ron Andrews – Bernardston; Lynn Rubinstein – Conway; Tim Fannin – Deerfield; Pete Sanders – Erving; Arthur Cohen – Gill; Lloyd Crawford – Hawley; Macayalla Silver – Leverett; Nathan L'Etoile – Northfield; Tom Fydenkevez – Sunderland; Michael Mankowsky – Warwick; Alex Lankowski – Wendell; Ronnie Williams – Whately

Others Present: Jan Ameen – Executive Director; Susan Conger – Administrative Assistant

The meeting was held at 50 Miles Street, Greenfield. It was called to order at 7:07 p.m.

I. Review and Accept Minutes: A motion was made by Jonathan Lagreze and seconded by Lewis Becker to approve the minutes of the February 10, 2016 meeting. Passed unanimously.

II. Election of Officers: Paper ballots were distributed, and the following slate was unanimously elected: Jonathan Lagreze – Chair; Chris Boutwell – Vice-Chair; M.A. Swedlund – Treasurer; Susan Conger – Clerk.

III. Formation of Committees: The following committees were formed:

Finance Committee: Chris Boutwell, Arthur Cohen, Andrea Donlon, Jonathan Lagreze, Bob MacEwen, M.A. Swedlund

Personnel Committee: Chris Boutwell, Arthur Cohen, Jonathan Lagreze, Kara Leistyna, Terry Narkewicz

IV. FY16 Financial Audit: Jan reviewed the highlights of the audit. The District had a surplus of about \$35,000 in FY16, due to unanticipated income from sludge administrative fees and landfill inspections, and unbudgeted grant income. Jan has transferred \$15,000 into our reserve fund, bringing that fund up to \$50,000. A motion was made by Chris Boutwell and seconded by Terry Narkewicz to accept the FY16 Financial Audit; it passed unanimously. A copy of the audit will be mailed to all District towns. The Board also reviewed the audit management letter.

V. Proposed FY18 Budget: The Board reviewed the draft version of the FY18 budget presented by Jan. A motion was made by Dan Murphy and seconded by Kara Leistyna to adopt the draft FY18 budget as our proposed budget. Passed unanimously. The next step in the budget process is sending the proposed budget to the District's member towns for comment. The Board will vote on the final budget at its January 2017 meeting.

VI. Update "Buy Recycled" Policy: A motion was made by Chris Boutwell and seconded by Lewis Becker to adopt the updated "Buy Recycled" policy.

VII. Executive Director's Report: The six District towns that requested DEP grant awards for equipment received the grants, with a total of \$38,500 awarded. For more details, see the Executive Director's report.

VIII. Program Director's Report: Amy was not present, but her report was distributed. Notes from the report: For more details, see the Program Director's report.

VIII. Town Reports / New Business / Schedule Next Meeting:

The next Board meeting is scheduled for Wednesday, January 18, 2017 at 7 p.m.

The meeting adjourned at 8:15 p.m.

The following written materials were used at the meeting:

- Executive Director's Report
- Program Director's Report
- FY16 Audit report
- FY16 Audit management letter
- FY18 draft budget
- Updated "Buy Recycled" policy